

Job Title: Associate Pastor, Connections

Reports To: Senior Pastor

Position Status: Full Time, Salaried

Purpose

The Associate Pastor of Connections supports and advances the mission of Kirk Crossing to grow all who attend In Christ, In Community, and In the World by overseeing all aspects of connecting members and visitors In Community at Kirk Crossing.

The role of the Associate Pastor is to proactively communicate, support, and fulfill the vision, values, and goals of the church by maintaining open and frequent communication with Pastoral staff, members and visitors to ensure biblical community is nurtured at Kirk Crossing.

Job Responsibilities and Duties:

1. Oversee all aspects of Kirk Crossing's Hospitality and Connections ministries.
2. Oversee all aspects of follow up with visitors to Kirk Crossing's worship services and fellowship events.
3. Establish connections with 'online visitors' to Kirk Crossing.
4. Create and maintain pathways for visitors to be connected in small group community and church membership.
5. Oversee the development and implementation of strategic fellowship/outreach events which connect Kirk Crossing members/attenders and visitors.
6. Oversee all aspects of Kirk Crossing's Small Group ministry including recruitment and training of group leaders, shepherding people into groups, monitoring group health and needs, providing resources for group study (in conjunction with the Senior Pastor), and sharing the story of group life at Kirk Crossing.
7. Oversee the work of Kirk Crossing's Deacons.
8. Staff oversight of Kirk Crossing's Early Childhood Minister, Elementary Minister, Student Minister, and Ministry Assistant.
9. General Pastoral duties including preaching (approx. six times per year), pastoral care/counsel, weddings/funerals, and assisting in worship.

Other Responsibilities:

1. Perform other duties as assigned by the Lead Pastor
2. Honor God and Kirk Crossing with a servant's heart lived out in your job, ministry, and lifestyle

3. Adhere to the Kirk Crossing Staff guidelines/handbook.

Job Skills and Requirements

- An exemplary faith in and walk with the Lord Jesus Christ.
- The calling (both internal and external) to shepherd others in faith.
- The ability to create and nurture biblical community.
- The ability to lead and equip others for ministry.
- A desire to reach the lost.
- Ordained as a Teaching Elder (or willing to pursue ordination) in the Evangelical Presbyterian Church.

Evaluation and Compensation

The Associate Pastor reports weekly to the Senior Pastor providing updates on accomplishments and important work not yet completed. This report should also include updates on outstanding projects.

The Senior Pastor will conduct an annual review for the purpose of providing feedback on job performance which will include areas of opportunity for improvement.

I have read and received a copy of my job description. I understand this will override anything I have been given or told in the past. I further understand that I am expected to follow my job as outlined above, and that if I have any questions concerning what is expected of me, I will speak with my immediate supervisor identified.

Employee Signature

Date